
CLINIC POLICY AND PROCEDURES

Notification of Nurse

When a child becomes ill at school, the nurse will call the phone numbers listed on the Emergency Notification form completed by the parent/guardian. The parent must promptly pick up the child (unless other arrangements have been made with the nurse or the front office personnel due to an unforeseen circumstance). If the nurse determines the situation is an emergency, 911/emergency services will be called.

Students are ALWAYS sent home or should NOT come to school for the following illnesses:

Diarrhea/Vomiting: If your child vomits or has diarrhea before school, please do not send them to school.

Fever: 100.4 degrees or more. Please DO NOT send your child to school with a fever or with a fever that has been temporarily reduced by medication. Keep your child at home until the child has a normal temperature for a period of 24 hours before returning to school. Upon return, the nurse will check on the child to ensure he/she is able to remain in school.

Lice/Nits: All FAUS students with lice/nits MUST be treated before returning to school. It is REQUIRED that your child be checked by the school nurse or have a doctor's note stating the child is nit/lice free before returning to class. Also, if your child is sent home due to nits/lice, he/she may NOT participate in any FAUS after-school activities or events that day or evening.

Pink Eye: If the child has any signs/symptoms of pink eye, you must have a note from your child's healthcare provider stating they are not contagious before they return to school.

Sore/Red Throat: To be determined by the nurse, unless the child has known chronic allergies and no fever, they may not remain in school.

Constant cough/wheezing: If the child has an extended cough, wheezing, or chest pain.

Constant Sneezing (with anything but clear secretion): If the child has only clear secretions and no fever, they may remain in school, as long as they use a tissue and wash their hands frequently.

Head/Face Injury: If serious, after 911 is called, the parent will be called.

Nosebleed (or any other bleeding): Bleeding that does not stop within a reasonable amount of time (15-20 minutes).

Skin eruptions/rash: To be determined by the nurse. Includes, but not limited to, ringworm, scabies, impetigo, and molluscum contagiosum. If sent home, the student must have a note from their child's healthcare provider to return to school.

Medication Protocol and Procedure

When a student has to take medication during school hours, the following procedures must be strictly followed:

1. **The healthcare provider's authorization to administer medication in school form must be signed and on file in the office stating:**
 - a) name of medication
 - b) dosage and time interval
2. Signed authorization from a parent.
3. Medication must be stored in its original container with an appropriate pharmacy label.
4. Medication must be secured by school office personnel/nurse and administered by an adult designated by the principal. Medication is **NEVER** to be kept in the classroom except for over-the-counter headache medication regulated by the U.S. Food and Drug Administration used to treat headaches, and an epinephrine delivery system or short-acting bronchodilator, along with components for students with asthma. In both cases, the nurse will be advised and will supervise use. Students are allowed to carry emergency medication if it has been ordered and documented by a physician.
5. A record of the following is to be maintained by the nurse:
 - a) name of drug and dosage
 - b) dates of all administrations
 - c) expiration dates of all medications
6. No medication or treatment may be given until the form is completed and properly labeled medication is received. This includes over-the-counter medications, unless they are over-the-counter headache medications regulated by the U.S. Food and Drug Administration, used to treat headaches as outlined in s. 1002.20, F.S.
7. Orders are valid for one school year.
8. Medications must be sent on all field trips.

The nurse will coordinate this program, under the direction of the principal, and will maintain and monitor accurate medical records.

Authority: s. 1002.20, F.S.

Approved by the FAUS Advisory Body on 4-25-18; 6-19-24; 8-19-26